

Tring Running Club Privacy Notice

Tring Running Club is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Tring Running Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club as a member, or as a non-member attending a Start to Run course or other training session. The information you give us may include your name, date of birth, address, email address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data) and information about your running interests for club administration purposes. For our Start to Run courses and other training sessions we may also ask for other relevant data such as health data.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership or training, and provide the membership and training services you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member, or as a Start to Run or other training student, to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer club activities;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the clubhouse, track or other facility.
- sharing personal data with leagues, county associations and other competition providers for entry in events.

For reporting purposes

- analysing anonymised data to monitor club trends;
- sending surveys and other communications to improve your experience as a club member

For membership and club management

- processing of membership forms and payments;
- sharing data with club officials to provide information about club activities, membership renewals or invitation to social events;
- club newsletters and bulletins promoting club activity; and
- publishing of race, championship and competition results

Marketing and communications (where separate consent is provided)

- sending information about relevant running related promotions and offers;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of fitness/ health checks or passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it. This health data will be held confidentially, only be stored for the duration of the training sessions and deleted following completion of the sessions.

We may collect personal data from non-members who enter our events such as the Ridgeway Run and Midsummer Fun Run or express an interest in membership or attending club activities such as the Ridgeway Run. This information will be stored for one year following the event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has a Facebook Social Media page. All members are free to join these pages. The club also has a Google Email Group. All members are free to opt in or out of this group at point of joining TRC as a member and to change their choice at any future date. If you join our Facebook page, or our Google Email Group, please note that the provider of any social media or email platform have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages or email group.

Who we share your personal data with

When you become a member of Tring Running Club you can also choose to be registered as a member of England Athletics Limited. If you ask us to register you as a member of England Athletics Limited, we will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics online portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org. Unless you request affiliation with England Athletics Limited, we will not share your data with them.

Tring Running Club does not supply any personal data it holds for this purpose to any other third party except to a public health or law enforcement authority on request.

How long we hold your personal data

Membership data is updated every year on annual membership forms.

Tring Running Club:

Membership data is stored on MemberMojo, a UK based hosting service. Membership data is held for the duration of your membership and for 10 months following membership expiry to allow for members to log in and renew. Your name and email address will also be held on Mailchimp, a US based service, for the duration of your membership and removed a short while after the expiry of your membership.

Results data, explicitly name, date of birth and gender is retained indefinitely for historical and reporting purposes. This data is stored in password protected documents, accessible only by authorised Tring Running Club members.

Photographs of races which may or may not contain members are stored on Flickr and are held indefinitely for historical purposes. This site is access controlled and the content not publicly available. The Flickr privacy policy is located here <https://policies.yahoo.com/privacy/flickr/>

Post-membership expiry, archive data is held for 10 years (only accessible by Tring Running Club administrators), after which it is destroyed. You may be invited to become a Friend of Tring Running Club. If you accept this invitation, your name and email address will be retained on Mailchimp as above, tagged "Friend". If you unsubscribe as a Friend, your records will be removed from Mailchimp.

We also store data about people who express an interest in joining Tring Running Club at a later date (e.g. when a house move completes or when the next start to run programme takes place). The information we hold is restricted to their name and contact details and held on our Mailchimp page.

England Athletics:

Personal data held is destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's data retention policy located at <https://events.englandathletics.org/privacy>.

Your data is not processed for any further purposes other than those detailed in this policies.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with Tring Running Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.